



The REALTOR® Housing Assistance Fund's (RHAF) mission is to engage in philanthropic and community activities, positioning the RHAF as a viable and visible contributor to the St. Louis quality of life, and to help make the American Dream of homeownership possible for all in the Greater St. Louis area.

### Grant Application Process

#### Eligibility

Financially stable and efficient 501(c)(3) organizations operating within the State of Missouri are eligible for grant consideration provided they meet the evaluation criteria below.

#### Evaluation

Applicants will be evaluated on the following:

- Each request MUST meet the mission of the RHAF.
- Each request must be made 60 days prior to donation deadline.
- The community need for this grant, as well as the number of people it will serve.
- The location of the community served.
- The financial soundness and efficiency of the organization.
- The structure of volunteer organization and level of volunteer support.
- Accuracy and completeness of the application.

#### Checklist

The application must be completed and sent with the following:

- A list of the applicant organization's Board of Directors / Executive Staff.
- The names of at least three people or agencies that may be contacted as references.
- Annual budget with year-to-date financial statements.
- An IRS tax-exempt determination letter.
- Statements identifying relationships you or requesting organization may have with the RHAF.

Organization Name: \_\_\_\_\_

Name & Title of Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

How long has your organization been in existence? \_\_\_\_\_

Please describe your organization's mission and how it further supports the mission of RHAF.

Explain your organization's overall structure and level of volunteer support experience.

What can we do for you? Please list specific projects, financial amount requested and any additional information regarding needs.

How did you hear about RHAF?

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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